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**SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT**

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Issued By: Gina Cappa  
BID NO.: 20-20072

Date Issued: July 10, 2020

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**FORMAL INVITATION FOR BIDS FOR VARIOUS TYPES OF FACE MASKS/RESPIRATORS  
ADDENDUM 1**

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Sealed bids addressed to the Purchasing Department, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5<sup>th</sup> Floor, San Antonio, TX 78212 will be received until **3:00 PM (CT), July 17, 2020** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids  
Terms and Conditions of Invitation for Bids

Specifications and General Requirements  
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: \_\_\_\_\_ Firm Name: \_\_\_\_\_  
(Please Print or Type)

Address: \_\_\_\_\_

Signature of Person Authorized to Sign Bid \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Please complete the following:

Prompt Payment Discount: \_\_\_\_\_% \_\_\_\_\_days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority  Hispanic  African-American  Other Minority (specify) \_\_\_\_\_

Female Owned  Handicapped Owned  Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status:  Partnership  Corporation  Sole Proprietorship  Other (specify) \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

**To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.**

\*\*\*\*\* This **Addendum 1** is issued for Bid 20-20072 to do the following:

- 1. Provide questions and responses.**

**IT IS NOT NECESSARY TO RETURN THIS ADDENDUM 1 AS PART OF YOUR BID SUBMISSION**

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**QUESTIONS AND RESPONSES**

- 1. In regards to the single layer cloth face mask, is the sample shown on the bid document an exact style needed or just a generalization?**

Response: The sample shown is the desired style.

- 2. Is this an all or none bid? Are partial bids acceptable?**

Response: Per Standard Requirement #9 the award will be made to the overall lowest responsible bidder per group whose price has been determined to be fair and reasonable. Bidders can submit for one or all three of the requested masks.

- 3. It looks like you've listed a request for N95 masks - are you also open to bids for KN95 masks?**

Response: No, we are not open to KN95 masks for this bid opportunity.

- 4. Are the cloth masks required to be in black?**

Response: Yes.

- 5. When submitting this electronically - does it suffice to copy the info required into a word document (and then change to a PDF) so that we can submit the single document as required? While it would be easy to print and fill out if we are mailing, we will be submitting electronically instead.**

Response: If submitting electronically through the FTP site only one upload is allowed. The PDF version of the bid has been unlocked to help with the submittal process.

- 6. Please confirm if we are able to submit the bid for just 1 of 3 items listed.**

Response: See response to question #2.

- 7. Has a sample been requested for Bid No. 20-20072?**

Response: No.

- 8. Do masks need to have the SAWS logo?**

Response: No.

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**Note:** *There are no approved equals for the products being requested in this bid opportunity.*

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**End of Addendum 1**